

**Tuolumne County Resource Conservation District  
Board of Directors Meeting Agenda  
October 21, 2020 5:30pm**

**Teleconference Information**

Meeting ID: meet.google.com/pso-vsps-qae

Phone Number: +1 786-245-8210

PIN: 508 722 730#

**Notice:** *This meeting will be held in accordance with Executive Order N-29-20, issued by California Governor Gavin Newsom on March 17, 2020, the Ralph M. Brown Act (California Government Code Section 54950, et seq.), and the Federal Americans with Disabilities Act. Due to Executive Order N-33-20, the Board will hold this meeting telephonically using Google Meet. All members of the public may observe and participate in the meeting via teleconference or webcast.*

**Call to Order**

**Roll Call:** Stuart Crook, Stephen Dietrich, Kirk Ford, Missy Marino, Maiya Morrison, Jim Phelan, Galen Weston

**Public Comment**

*(5 minutes per item maximum) We would like to welcome the members of the public who have taken the time to bring their concerns to this meeting. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda.*

**Business**

1. Discussion and action related to September 2020 Meeting Minutes.
2. Discussion and action related to Resolution 2020-04 Reducing the Number of Board Members.
3. Discussion and action related to CARCD 2020 Conference and Annual Meeting.
4. Discussion and action related to Sugg House Office proposal.
5. Discussion and action related to TCRCD Grant Program Updates:
  - a. Landowner Stewardship Program
  - b. Water Conservation Program/Landowner Resiliency Program
  - c. RCPP Forestry Program
  - d. Stream Team Monitoring
  - e. Pending Project Proposals

**District Manager Update**

**NRCS Update**

**Correspondence and Announcements**

**Other Matters at the Discretion of the Chair**

**Adjournment**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Lindsay Mattos at (209) 984-0500. Notification 48 hours prior to the meeting will enable the TCRCD to make reasonable arrangements to ensure accessibility to this meeting (28CFR35.102-35.104 ADA Title II)*

**Tuolumne County Resource Conservation District  
Board of Directors Meeting MINUTES  
September 16, 2020 5:30pm**

**Teleconference**

*Meeting held in accordance with Executive Order N-29-20, no physical meeting location provided.*

**Call to Order: 5:35pm**

**Roll Call:** Stuart Crook, Kirk Ford Maiya Morrison, Jim Phelan, Stephen Dietrich, Lindsay Mattos TCRC

**Via Teleconference:** Bobette Parsons, NRCS

**Public Comment: None.**

**Business**

1. Discussion and action related to August 2020 Meeting Minutes. Motion to accept the minutes by director Morrison, second by director Crook, motion passes with roll call.
2. Discussion and action related to NRCS CARCD Memorandum of Agreement. Discussion by board members regarding the suggested changes to the agreement from committee. Motion to approve the MOA as presented director Morrison, seconded by director Dietrich, motion passes with roll call.
3. Discussion and action related to TCRC Grant Program Updates:
  - a. Landowner Stewardship Program
  - b. Water Conservation Program/Landowner Resiliency Program
  - c. RCPP Forestry Program
  - d. Pending Project ProposalsL. Mattos gave an update on the status of grant programs including the upcoming construction planned for Sierra Waldorf School demonstration.

**District Manager Update:** L. Mattos gave a brief update which included the upcoming association conference and the office space possibility at the Sugg House.

**NRCS Update:** B. Parson gave an update on NRCS which included a report of the EQIP and RCPP programs.

**Correspondence and Announcements: None.**

**Other Matters at the Discretion of the Chair: None.**

**Adjournment: 6:23pm**

## PUBLIC NOTICE

The Tuolumne County Resource Conservation District (TCRCD) Board of Directors intends to make a change to the number of Directors appointed to its Board. Originally, the TCRCD, formed in 2005, was approved to have nine (9) Board members, eight (8) appointed by the Tuolumne County Board of Supervisors and one (1) appointed by the City Council of the City of Sonora. The initial Board of Directors consisted of nine members. There are currently seven.

Several vacancies have occurred over the years since the formation, and recruitment for new Board members has been difficult. Maintaining a quorum of Board members at each meeting to do RCD business has also been a challenge. In accordance with Public Resources Code, Division 9, Chapter 3, Article 7, Section 9301 (a), the TCRCD Board of Directors has the power and authority to change the number of Directors as follows: *“The number of directors may be changed by resolution adopted by a majority of the members of the board of directors after publication of notice of the intended change at least once in a newspaper of general circulation published in each county in which the district is located.”*

Additionally, in accordance with Public Resources Code, Division 9, Chapter 3, Article 7, Section 9301 (b), *“If the number of directors is decreased, the terms of the directors in office on the date of the resolution adopted pursuant to subdivision (a) shall not be reduced.”* Because there are currently only seven (7) Directors on the TCRCD Board of Directors, with two vacancies, and these positions have been vacant for over 4 years, there are no Directors whose terms will be reduced.

Therefore, it is our intent, as the TCRCD Board of Directors, to adopt a resolution to reduce the number of Directors from nine to seven, with six appointed by the Tuolumne County Board of Supervisors and one appointed by the City of Sonora City Council.

A copy of the proposed resolution and this notice is viewable on-line at [www.tcrccd.org](http://www.tcrccd.org), and has been posted at the TCRCD Office located at: 81 N Washington St, Sonora. A copy of the proposed resolution and this Notice has also been provided to the Tuolumne County Board of Supervisors, Tuolumne County Local Agency Formation Commission (LAFCO) and to the City of Sonora, as well as other interested parties.

The TCRCD Board of Directors meets on the third Wednesday of every month with agendas posted online and at our office. It is our intent to potentially adopt this resolution at the October 21, 2020 TCRCD Board Meeting. If you have questions or comments, they can be directed to Lindsay Mattos, District Manager, TCRCD, [lindsay@tcrccd.org](mailto:lindsay@tcrccd.org), (209)984-0500.

October 21, 2020

RESOLUTION NO. 2020-04

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TUOLUMNE COUNTY  
RESOURCE CONSERVATION DISTRICT (RCD) REDUCING THE NUMBER OF BOARD  
MEMBERS FROM NINE TO SEVEN AND DELEGATING CERTAIN RELATED DUTIES TO  
THE BOARD CHAIR AND THE DISTRICT MANAGER**

WHEREAS, the Tuolumne County Resource Conservation District was formed in 2005 with passage of Measure L on the Tuolumne County General Election Ballot, and

WHEREAS, at the time the District was established, it was specifically established with a nine member Board of Directors, eight to be appointed by the Tuolumne County Board of Supervisors, and one appointed by the City of Sonora City Council, based on overall population, and

WHEREAS, the initial Board of Directors consisted of nine members, and

WHEREAS, over the years, voluntary participation in the TCRCD Board of Directors has seen regular turn-over with positions remaining vacant for several years, and

WHEREAS, maintaining a quorum at each meeting of the Board of the Directors in order to conduct regular business has been a challenge, and

WHEREAS, In accordance with Public Resources Code, Division 9, Chapter 3, Article 7, Section 9301 (a), the TCRCD Board of Directors has the power and authority to change the number of Directors as follows: *"The number of directors may be changed by resolution adopted by a majority of the members of the board of directors after publication of notice of the intended change at least once in a newspaper of general circulation published in each county in which the district is located."*, and

WHEREAS, A Public Notice of this intended action was published in the Union Democrat on \_\_\_\_\_, and

WHEREAS, In accordance with Public Resources Code, Division 9, Chapter 3, Article 7, Section 9301 (b), *"If the number of directors is decreased, the terms of the directors in office on the date of the resolution adopted pursuant to subdivision (a) shall not be reduced."*, and

WHEREAS, there are currently only seven (7) Directors on the TCRCD Board of Directors, with two vacancies, and these positions have been vacant for over 4 years, and there are no Directors whose terms will be reduced, and

WHEREAS, A copy of this proposed resolution and the Public Notice has also been provided to the Tuolumne County Board of Supervisors, Tuolumne County Local Agency Formation Commission (LAFCO) and to the City of Sonora, as well as other interested parties, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Tuolumne County Resource Conservation District as follows:

1. The TCRCB Board of Directors, in accordance with the powers and authorities granted to us through Public Resources Code, Division 9, Chapter 3, Article 7, Section 9301 (a) and (b) hereby reduces the number of Directors from nine to seven, with six to be appointed by the Tuolumne County Board of Supervisors and one appointed by the City of Sonora City Council, and
2. Nothing else in the TCRCB formation documents, Operations Manual, Policies, or Bylaws is to be changed or affected by this action, and
3. The Board of Directors hereby authorizes the Tuolumne County RCD Board Chair or

District Manager notify the Tuolumne County Board of Supervisors, Tuolumne County LAFCO, and City of Sonora City Council of this action; and

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors

of the Tuolumne County Resource Conservation District at a meeting of the Board held on the 21<sup>st</sup> day

of October 2020. Motion by \_\_\_\_\_ and second by

\_\_\_\_\_.

Motion passed by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**DATE:** October 6, 2020

**TO:**

Traci Riggs, Tuolumne County County Administrator  
Alicia Jamar, Tuolumne County Board Clerk  
Sarah Carillo, Tuolumne County County Counsel  
Quincy Yaley, Tuolumne County LAFCO Executive Officer  
Mary Rose Rutikanga, City of Sonora City Administrator  
Douglas White, City of Sonora City Attorney  
Rachelle Kellogg, City of Sonora Community Development Director

**FROM:**

Kirk Ford, Chair  
Tuolumne County Resource Conservation District  
PO Box 4394  
Sonora, CA 95370

**RE: Proposed change in the number of Board of Director Members for the Tuolumne County Resource Conservation District**

The purpose of this letter is to inform you that the Tuolumne County Resource Conservation District (TCRCD) Board of Directors, in accordance the powers vested in the Board through Public Resources Code Division 9, Chapter 3, Article 7, Sections 9301 (a) and 9301(b), intends to make a change to the number of Directors appointed to its Board from 9 to 7, with 6 members appointed by the Tuolumne County Board of Supervisors and 1 member appointed by the City Council of the City of Sonora.

Please see the attached draft Public Notice, that we intend to publish in the Union Democrat, and the proposed draft Resolution we intend to discuss and perhaps vote on at our regularly scheduled October 21, 2020 Board Meeting.

If you have any questions or comments, please call our District Manager, Lindsay Mattos at 984-0500.

Thank you,



Kirk Ford, Chair  
Tuolumne County Resource Conservation District  
[www.tcrcd.org](http://www.tcrcd.org)

