

**Tuolumne County Resource Conservation District  
Board of Directors Meeting Agenda  
March 15th, 2017 - 5:30pm  
TCRCD/NRCS Partnership Office: 77 N. Washington St. Sonora, CA 95370**

*Our mission is to identify and meet the natural resource conservation needs of all the people of Tuolumne County and its future generations by providing leadership through educational, technical and financial support for valuable, voluntary services and programs that promote conservation and sustainable agriculture, while maintaining our county's rural heritage.*

**Call to Order**

**Roll Call:** Stuart Crook, Stephen Dietrich, Kirk Ford, Missy Marino, Maiya Morrison, Jim Phelan, Jennifer Sorensen, Galen Weston

**Public Comment**

*(5 minutes per item maximum) We would like to welcome the members of the public who have taken the time to bring their concerns to this meeting. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda.*

**Business**

1. Board Harassment Training through CSDA.
2. Discussion and action related to Approval of Minutes for January and February 2017 Board Meeting.
3. Discussion and action related to TCRCD Grant Program Updates:
  - a. Landowner Stewardship Program
  - b. Water Conservation Program

**District Manager Update**

**NRCS Update**

**Correspondence and Announcements**

**Other Matters at the Discretion of the Chair**

**Adjournment**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Lindsay Mattos at (209) 984-0500. Notification 48 hours prior to the meeting will enable the TCRCD to make reasonable arrangements to ensure accessibility to this meeting (28CFR35.102-35.104 ADA Title II).*



**Tuolumne County Resource Conservation District  
Board of Directors Meeting Minutes  
January 18th, 2017 - 5:30pm  
TCRCD/NRCS Partnership Office: 77 N. Washington St. Sonora, CA 95370**

*Our mission is to identify and meet the natural resource conservation needs of all the people of Tuolumne County and its future generations by providing leadership through educational, technical and financial support for valuable, voluntary services and programs that promote conservation and sustainable agriculture, while maintaining our county's rural heritage.*

**Call to Order:** 5:33pm

**Roll Call:** Stuart Crook, Stephen Dietrich, Kirk Ford, Missy Marino, Maiya Morrison, Jim Phelan, Jennifer Sorensen, Galen Weston

**Public Comment:** None.

**Business**

1. Presentation on Augmented Reality Sandbox by Watershed Conservation Technician. Carolyn Lanza, Watershed Conservation Technician, gave an overview of how the sandbox functions and the lesson plans that can be utilized by the district in education at different grade levels.
2. Discussion and action related to Approval of Minutes for December 2016 SPECIAL Board Meeting. Motion by director Phelan, second by director, motion passes.
3. Discussion and action related to Capacity Building Workshop Assessment. Discussion by the board, District Manager to create grant report template for March board meeting.
4. Discussion and action related to January 2017 Financial Report. Discussion by board on changes to the financial report format. Agreement on new program report that shows deliverables that have been accomplished.
5. Discussion and action related to Election of Officer for Board of Directors. Discussion by board on finding interested applicants for board director positions. District Manager to contact County Board Clerk on appointments and reappointment. Motion by director Phelan to accept the current slate of officers for the new year, second by director Weston, motion passed unanimously.
6. Discussion related to Updating District Policies. Presented by director Fors, discussion by the board resulting in the formation of a Policy Review Committee. Directors Dietrich, Weston, and Ford will be a part of the committee.
7. Discussion and action related to NRCS Forestry Cooperative Agreement. Presented by director Ford, overview of issues with NRCS staffing.
8. Discussion and action related to TCRCD Grant Program Updates:
  - a. Landowner Stewardship Program: No additional report.
  - b. Water Conservation Program: Report on rebate programs by District Manager.
9. Discussion and action related to T-S IRWMA Administration. Update on workshop by director Ford and District Manager.

**District Manager Update:** District Manager gave a short report.

**NRCS Update:** None.

**Correspondence and Announcements**

**Other Matters at the Discretion of the Chair**

**Closed Session: Government Code 54954.5(e) Closed Session: District Manager Mid-Year Review.** No action by board.

**Adjournment: 8:05pm**

**Tuolumne County Resource Conservation District  
Board of Directors Meeting Minutes  
February 15th, 2017 - 5:30pm  
TCRCD/NRCS Partnership Office: 77 N. Washington St. Sonora, CA 95370**

*Our mission is to identify and meet the natural resource conservation needs of all the people of Tuolumne County and its future generations by providing leadership through educational, technical and financial support for valuable, voluntary services and programs that promote conservation and sustainable agriculture, while maintaining our county's rural heritage.*

**Call to Order** 5:47pm

**Roll Call:** Kirk Ford, Missy Marino, Jim Phelan,, Galen Weston

**Public Comment**

**Business**

1. Discussion and action related to Approval of Minutes for January 2017 Board Meeting. No action taken.
2. Discussion and action related to February 2017 Financial Report. Discussion by the board regarding district liabilities and reimbursements from grant funding agencies. District Manager to follow up with granting agencies on estimated reimbursement and vendor or contract numbers associated with State Controller. No action.
3. Discussion and action related to Updating District Policies. Discussion by the board regarding draft policy updates, suggested corrections from board members. Board reviewed list of documents and policies the RCD needs as provided by CARCD and will schedule Training on Sexual Harassment Prevention for March.
4. Discussion and action related to TCRCD Grant Program Updates. No additional updates.
5. Discussion and action related to T-S IRWMA Administration. No additional updates.

**District Manager Update.** Brief update which included upcoming district events.

**NRCS Update.** None.

**Correspondence and Announcements**

**Other Matters at the Discretion of the Chair**

**Adjournment** 7:25pm

## **Tuolumne County Resource Conservation District: Program Update**

Submitted by: George Croft, Program Technician  
March 10th 2017

Since the February Board of Directors meeting, the district has continued to make progress implementing the several rebate programs designed in previous months, as well as drafted additional programs designed to both promote water savings as well as maximize match generation.

Rebate program updates are as follows.

- The rainwater catchment rebate has continued to receive inquiries from homeowners that have either seen flyers posted in various hardware stores, or heard of the program through friends. One application has been completed by a family in Calaveras County who spent over 3,000 dollars installing a 6,410 gallon rainwater catchment system.
- Twain Harte CSD has confirmed that they will participate in the Toilet and Showerhead rebate, while TUD is still awaiting board confirmation. City of Angels Camp, and CCWD have not confirmed participation but have expressed interest.
- The Pre-rinse Sprayer satisfaction test was completed by Sonora Taqueria, resulting in the approval of sprayer model # B-0108C from T&S Brass Co. which they have retained and for which have submitted their agreement to use the sprayer for two years, crediting the program with 14,000 gallons saved. An additional 11 sprayers have been requested by local restaurants, with responses from an additional 4 restaurants expected within one week. Including the current sprayer in use, and the eleven that have been requested, the program is expected to be credited with 168,000 gallons saved upon sprayer delivery.

Additional programs that have been designed but have not yet been implemented are as follows.

- District Water Savings Program Rebate:  
Rebate on the material cost of rebate and giveaway programs financed by other districts.
- District Promotional Advertising Rebate:  
Rebate of costs incurred by districts advertising for past and current rebate/ giveaway programs.

The district has also begun production of a series of short films, in collaboration with CCWD, with filming of two leak detection videos to begin within the week of March 13th.