Tuolumne County Resource Conservation District  
Board of Directors Meeting Agenda  
April 20, 2016 – 5:30pm  
TCRCD/NRCS Partnership Office: 77 N. Washington St. Sonora, CA 95370

Our mission is to identify and meet the natural resource conservation needs of all the people of Tuolumne County and its future generations by providing leadership through educational, technical and financial support for valuable, voluntary services and programs that promote conservation and sustainable agriculture, while maintaining our county's rural heritage.

Call to Order

Roll Call: Stuart Crook, Stephen Dietrich, Kirk Ford, Missy Marino, Maiya Morrison, Jim Phelan, Jennifer Sorensen, Galen Weston

Public Comment  
(5 minutes per item maximum) We would like to welcome the members of the public who have taken the time to bring their concerns to this meeting. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda.

Consent Calendar  
Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Board. An announcement shall be made after the Consent Calendar is read, and before action is taken on any item, that the public may address any item on said Consent Calendar.

1. Approval of Minutes for March 16th, 2016 Board Meeting.  
3. Acceptance of Program Update Report.

Business

1. Discussion and action related to Central Sierra CARCD Region Spring Meeting, May 23rd, 2016.

Strategic Planning Session of the Board of Directors  
(Continued from February Board Meeting.)

District Manager Update
NRCS Update

Correspondence and Announcements

Other Matters at the Discretion of the Chair

Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Lindsay Mattos at (209) 984-0500. Notification 48 hours prior to the meeting will enable the TCRCD to make reasonable arrangements to ensure accessibility to this meeting (28CFR35.102-35.104 ADA Title II).
Tuolumne County Resource Conservation District
Board of Directors Meeting Minutes
March 16, 2016 – 5:30pm
TCRCD/NRCS Partnership Office: 77 N. Washington St. Sonora, CA 95370

Our mission is to identify and meet the natural resource conservation needs of all the people of Tuolumne County and its future generations by providing leadership through educational, technical and financial support for valuable, voluntary services and programs that promote conservation and sustainable agriculture, while maintaining our county’s rural heritage.

Call to Order - 5:34pm

Roll Call: Kirk Ford, Missy Marino, Maiya Morrison, Jim Phelan, Jennifer Sorensen, Galen Weston

Public Comment – No public comment.

Consent Calendar

1. Approval of Minutes for February 2016 Board Meeting and March 7th 2016 Special Board Meeting.
3. Acceptance of Program Update Report.

Director Morrison moves to accept the consent agenda, director Marino seconds, motion passes unanimously,

Business

1. Discussion and action related to proposed Amendment to the TCRCD Bidding Policies. Discussion by the board regarding State Contracting Code, item will be held until April.
2. Discussion and action related to proposed NRCS Cooperative Agreement for Forestry Support. Amy Rocha, District Conservationist, gave an overview of issues and the possible agreement. Discussion by the board, including questions regarding the logistics of the agreement and timeframe.
3. Discussion and action related to planning questionnaire from Central Sierra CARCD Region for Spring Meeting. Discussion by board, District Manager to reply to Region Chair.
4. Discussion related to Update on Stream Team Water Quality Monitoring Program. Update on process by Kara Kelly, SNAP working with the district. Discussion by the board on the program and timeline.

Strategic Planning Session of the Board of Directors
(Continued to April Board Meeting.)

District Manager Update - District Manager gave update on district finances.

NRCS Update - A. Rocha gave a short update which included; Calaveras RCD is on the ballot for June and there will be hold a meeting at the end of March 30th and an update on Tree Mortality.

Correspondence and Announcements

Other Matters at the Discretion of the Chair

Adjournment – 6:59pm

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Current Balance: $14,057.16

*Balance includes pending expenses not cleared with Auditor/Controller, transactions cleared through Feb 2016.

TCRCD Grant Invoices Submitted for Payment:

<table>
<thead>
<tr>
<th>Project</th>
<th>Date Submitted</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round 2 Project #3</td>
<td>Nov-15</td>
<td>$8,461.75</td>
</tr>
<tr>
<td>Round 2 Project #9</td>
<td>Nov-15</td>
<td>$15,624.02</td>
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<tr>
<td>Drought Project #2</td>
<td>15-Dec</td>
<td>$40,949.12</td>
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</tbody>
</table>

Total Reimbursement Requested: $65,034.89

**All Invoices have been approved, District is awaiting payment.

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### Year to Date Revenue: (As cleared with Auditor/Controller)

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Account #</th>
<th>Year to Date Total</th>
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</thead>
<tbody>
<tr>
<td>Income</td>
<td>483110</td>
<td>$51,898.45</td>
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Total Revenue: $51,898.45

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### Year to Date Liabilities (As cleared with Auditor/Controller)

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Account #</th>
<th>Year to Date Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll – Withholdings, FICA, SDI, Benefits</td>
<td>203210, 203500, 203600, 203700, 203945</td>
<td>$3,153.15</td>
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<tr>
<td>Sales Tax Payable</td>
<td>202200</td>
<td>$-</td>
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<tr>
<td>Line of Credit (Tuolumnne County)</td>
<td>205310</td>
<td>$23,700.00</td>
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<tr>
<td>Line of Credit (Oak Valley)</td>
<td>**</td>
<td>$51,134.40</td>
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Total Liabilities: $77,987.55

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### Year to Date Expenses (As cleared with Auditor/Controller)

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<th>Budget Category</th>
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<td>Communications</td>
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<td>Liability Insurance</td>
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<td>Health Insurance</td>
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<tr>
<td>Office Expense</td>
<td>525110</td>
<td>$2,234.95</td>
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<tr>
<td>(Trailer Expenses)</td>
<td>525110</td>
<td>$13,000.00</td>
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<td>Auditor/Controller</td>
<td>526124</td>
<td>$263.50</td>
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<td>Contract Services</td>
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<td>$6,475.50</td>
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<td>Advertising</td>
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<td>$2,879.84</td>
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<td>Rent/Leases</td>
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<td>Fees/Permits</td>
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<td>Educational Materials</td>
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<td>Trainings</td>
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<td>Utilities</td>
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<td>Equipment</td>
<td>529910</td>
<td>$686.82</td>
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<tr>
<td>Interest – Borrowing</td>
<td>598420</td>
<td>$98.54</td>
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</table>

Total Expense: $122,822.21

Submitted by:

[Signature]
April 20, 2016

To: TCRCD Board of Directors

From: Lindsay Rae Mattos, District Manager

RE: Program Update

Regional Water Conservation Program

The mobile WATER learning lab trailer made it’s debut at the Home and Garden Show on April 9th and 10th, while it it not complete it was still a great opportunity to educate members of the public on water conservation practices. The show was also a way for the district to start advertising for our upcoming events which include:

- Greywater Workshop – April 30th 9am at the Groveland Community Hall
- Water Conservation Professionals Forum – May 5th 2-4pm at the Manzanita Bldg, Mother Lode Fairgrounds
- Sierra EcoSummit – June 11th at Mtn Sage Nursery, Groveland

The RCD’s website has been updated to include a new section dedicated to detailed information that goes along with the trailer and our workshops labeled “mobile WATER learning” and work has started on creating a app with the same name.

Staff has also started the process of evaluating several locations for demonstration projects.

Finally, we received confirmation that Invoice #1 for the program has been accepted and been remitted for payment.

Small Landowner Stewardship Program

In addition to the water conservation practices within the mobile WATER learning lab trailer displays will include practices for the small landowner stewardship program including an interactive display on soil erosion. The first workshop for this program is set for May 14th at Mtn Sage Nursery in Groveland and will focus on stormwater.

Round 2 Grant Administration

The Round 2 Grant Invoice #1 issues have been resolved and the invoice is being processed by DWR. The amendment for this grant has been accepted and the RCD is waiting for a revised grant agreement for signature.

Photos from the Home and Garden Show: