

**Tuolumne County Resource Conservation District
Board of Directors Meeting Agenda
July 19th, 2017 - 5:30pm
TCRCD/NRCS Partnership Office: 77 N. Washington St. Sonora, CA 95370**

Our mission is to identify and meet the natural resource conservation needs of all the people of Tuolumne County and its future generations by providing leadership through educational, technical and financial support for valuable, voluntary services and programs that promote conservation and sustainable agriculture, while maintaining our county's rural heritage.

Call to Order

Roll Call: Stuart Crook, Stephen Dietrich, Kirk Ford, Missy Marino, Maiya Morrison, Jim Phelan, Galen Weston

Public Comment

(5 minutes per item maximum) We would like to welcome the members of the public who have taken the time to bring their concerns to this meeting. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda.

Business

1. Discussion and action related to Approval of Minutes for June 21st, 2017 Board Meeting.
2. Discussion and action related to June 2017 Financial Report.
3. Discussion and action related to CSDA Elections.
4. Discussion and action related to SNC Forestry Opportunity.
5. Discussion and action related to TCRCD Grant Program Updates:
 - a. Landowner Stewardship Program
 - b. Water Conservation Program
6. Discussion and action related to T-S IRWMA Administration.

District Manager Update

NRCS Update

Correspondence and Announcements

Other Matters at the Discretion of the Chair

Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Lindsay Mattos at (209) 984-0500. Notification 48 hours prior to the meeting will enable the TCRCD to make reasonable arrangements to ensure accessibility to this meeting (28CFR35.102-35.104 ADA Title II).

**Tuolumne County Resource Conservation District
Board of Directors Meeting Minutes
June 21st, 2017 - 5:30pm
TCRCD/NRCS Partnership Office: 77 N. Washington St. Sonora, CA 95370**

Call to Order: 5:36pm

Roll Call: Stuart Crook, Stephen Dietrich, Kirk Ford, Missy Marino, Maiya Morrison, Jim Phelan, Galen Weston

Public Comment None.

Business

1. Discussion and action related to Approval of Minutes for May 17th, 2017 Board Meeting. Director Marino moved to approve the minutes, second by director Phelan, director Dietrich and Weston abstaining, motion passes unanimously.
2. Discussion and action related to June 2017 Financial Report. L. Mattos gave an update, written report will be emailed to board following meeting.
3. Discussion and action related to DRAFT 2017 - 2018 TCRCD Budget. Director Marino moved to approve the 2017-2018 budget, second by director Morrison, passes unanimously.
4. Discussion and action related to Donation of Vehicle to District and TCRCD Vehicle Policy. Motion by director Morrison to approve the Vehicle Policy and offer up to \$1000 for the proposed vehicle, second by director Phelan, motion passes unanimously. (Director Ford not present for discussion or action of this agenda item.)
5. Discussion and action related to TCRCD Grant Program Updates:
 - a. Landowner Stewardship Program. L. Mattos reported that the RCD will have a feature booth at the Mother Lode Fair specifically targeting small parcel landowners and depicting Best Management Practices from the Landowner Stewardship Program.
 - b. Water Conservation Program. Also reported that the Mobile WATER Learning Lab trailer will be on display in livestock area during the Mother Lode Fair July 7-9th.
6. Discussion and action related to T-S IRWMA Administration. L. Mattos reported that the scheduled field trip to Coyote Meadow has been moved to the September, date to be determined. Director Ford also gave an update on the IRWM Plan updates.

District Manager Update: No additional report.

NRCS Update: Report provided by District Conservationist Bobette Parsons, emailed to board ahead of meeting. L. Mattos to get RCD brochures to B. Parsons. Additionally, NRCS would like to help with the displays at the Mother Lode Fair, L. Mattos to coordinate.

Correspondence and Announcements: CSDA elections, agendaize for the July meeting.

Other Matters at the Discretion of the Chair: SNC Forestry opportunity for July agenda.

Closed Session: Government Code 54954.5(e) Closed Session: District Manager Annual Review.

Director Marino moves to continue the employment of the District Manager at current rate of pay, second by director Dietrich, motion passes unanimously.

Adjournment: 6:34pm

Tuolumne County Resource Conservation District: District Manager Update

Submitted July 15th, 2017

Report: June 22nd - July 15th, 2017

- Mother Lode Fair: The district did a significant amount of outreach during the Mother Lode Fair which was held July 7th-9th. TCRCD created a feature booth display that depicted Best Management Practices from the Landowner Stewardship Program, specifically Rainwater Harvesting and Reuse, Vegetative Board Strips, and Compost and Manure Management. The booth also directed visitors from the front of the fair to come visit the Mobile WATER Learning Lab Trailer down in the Livestock Area. The Trailer was open each day during the fair and was staffed by our Program Technician George Croft and Tuolumne River Trust Intern Lacy Monier. The highlight of the fair was our feature booth winning first place!
- Soil Monolith Displays: On July 11th and 12th TCRCD had the opportunity to have Terry Cook the Soils Consultant from Davis come to Tuolumne County and collect the soil and information need to create our two soil monoliths. Soils were collected that depict rangeland and forestry soil types. The district has been working on the project with the help of Theresa Kunch and the Soil Scientists from the office in Sonora who have help coordinate the process and are working with Terry to create our monoliths. Additionally, Terry has offered to come do a presentation on soil monoliths for the TCRCD Board.
- Mobile WATER Learning Lab: TCRCD worked with Cole Video in June to create a virtual tour of the Trailer that will be up on the watertoolkit.org website this month.
- SNC Grant Writing Workshop: TCRCD was contacted by the Sierra Nevada Conservancy with the opportunity to help host a grant writing workshop here in Tuolumne County on either September 14th or 15th. More details to follow.
- T-S IRWM Grant Administration: Our program manager with DWR over the last year has taken a new position starting in July with the Regional Water Board in South Lake Tahoe and we have been reassigned to our original program manager. TCRCD is currently working on collecting Progress Report #5 for the Round 2 Grants as well as close out paperwork for three of the projects; GCSD's Sewer Lift Station, Tuolumne River Trusts Outreach Project, and Murphys Sanitary District Sprayfield.
- T-S IRWM Administration: TCRCD continues to work with our Facilitator Carolyn Lott to help the TStan Region update its IRWM plan. Three revised sections are up for review by the IRWM board in July. Additionally, the region is still working on the funding area wide Disadvantaged Communities project.

Photos:



Filming the Virtual Tour of the Mobile WATER Learning



Feature Booth at Mother Lode Fair



Soil Monolith Project

Tuolumne County Resource Conservation District: Program Update

Submitted by: George Croft, Program Technician
June 17th 2017

Since the May Board meeting, the district has continued to make progress implementing and designing its several rebate programs with TUD, Twain Harte CSD, and now CCWD, and City of Angels Camp. The district's new informational website **watertoolkit.org** is now functional with a page dedicated to the rebate program and links to all applications and necessary information to apply for rebates.

The rainwater catchment rebate has continued to receive inquiries from homeowners that have either seen flyers posted in various hardware stores, or heard of the program through friends. Several applications have already been submitted. The district has also begun production of a series of short films, in collaboration with CCWD. One leak detection video has already been completed, and filming of another video is scheduled to take place in the coming weeks.

Additional programs that have been designed but have not yet been implemented are as follows.

- District Water Savings Program Rebate:
Rebate on the material cost of rebate and giveaway programs financed by other districts.
- District Promotional Advertising Rebate:
Rebate of costs incurred by districts advertising for past and current rebate/ giveaway programs.

Upcoming events:

Motherlode Fair. June 7-9th

TCRCD Financial Planning

Date: July 2017

T-S IRWMA Administration				Facilitation Contract Budget:	TCRCD Budget:	IRWM Invoicing:	Invoice #Q1	Invoice #Q2	Invoice #Q3
Fee for Service Administration, contract with T-S IRWMA	Hours:	Rate:	Cost:						
\$ 53,070.00			\$23,854.50	\$ 29,215.50		Facilitation	\$3,417.75	\$5,985.00	\$5,805.16
(2016-2017 Contract Budget)						Administration	\$11,060.00	\$3,580.50	\$9,170.00
						Grant Admin	\$490.00	\$840.00	\$0.00
						Total Invoice:	\$14,967.75	\$10,405.50	\$14,975.16

Landowner Stewardship Program									
<i>*Funded through IRWM Round 2 Contract, Project #3</i>									
	Project Budget	Funding Match	Invoice #1	Invoice #2	Invoice #3	Match to Date	% Complete	Funds Remaining	
Project Administration	\$28,458.28	\$0.00	\$9,939.54	\$5,855.07	\$870.03	\$9,520.00	88.95%	\$12,663.67	
Planning	\$44,526.92	\$20,960.00	\$10,387.89	\$10,685.36	\$332.52	\$8,110.82	44.56%	\$23,453.67	
Implementation	\$166,358.64	\$75,810.00	\$5,074.32	\$15,727.86	\$29,050.69	\$1,442.47	9.19%	\$145,556.46	
Round 2 Contract:	\$239,343.84	\$96,770.00	Total: \$25,401.75	\$32,268.29	\$30,253.24	\$19,073.29		\$181,673.80	
(DWR Contract through 2018)				<i>*Paid!</i>	<i>**Invoice #3 submitted to DWR April 2017</i>				

Round 2 IRWM Grant Contract Administration							
	Project Budget	Funding Match	Invoice #1	Invoice #2	Match to Date	% Complete	Funds Remaining
Project Administration	\$218,100.00	\$24,170.00	\$30,954.02	\$22,588.64	\$24,170.00	32.08%	\$164,557.34
<i>*Funded through IRWM Rnd 2 Contract, Project #9</i>							<i>*Paid!</i>

Regional Water Conservation Program									
<i>*Funded through IRWM Drought Contract, Project #2</i>									
	Project Budget	Funding Match	Invoice #1	Invoice #2	Invoice #3	Match to Date	% Complete	Funds Remaining	
Project Administration	\$247,560.00	\$11,520.00	\$1,758.01	\$5,605.30	\$4,405.55	\$3,355.51	4.14%	\$240,196.69	
Planning/Design/Env'l Documentation	\$100,566.00	\$8,960.00		\$387.94	\$1,440.58	\$1,741.38	1.94%	\$100,178.06	
Construction/Implementation	\$2,969,220.00	\$402,957.00	\$60,286.11	\$12,837.42	\$144,002.51	\$66,533.36	4.14%	\$2,896,096.47	
Drought Contract:	\$3,317,346.00	\$423,437.00	Total: \$62,044.12	\$18,830.66	\$149,848.64	\$0.00	\$71,630.25	\$3,236,471.22	
Sub Contracts: (Contract through December 2018)							<i>*At State Controller, payment expected by July</i>		

Tuolumne River Trust Partnership	
Administration	\$24,000.00
Planning	\$20,000.00
Implementation	\$91,000.00
TRT Sub Contract:	\$135,000.00

Invoice #1	Invoice #2
\$10,000.00	\$37,079.79

SCRCM WIP: \$6,480.00
**Paid to TCRCD June 2017*

Amador Tuolumne Community Action Agency	
Implementation	
Installers	\$418,446.00
Materials	\$329,184.00
Mobilization/De-Mob	\$34,944.00
ATCAA Sub Contract:	\$782,574.00

Invoice #1
\$23,839.95

Sierra Watershed Progressive	
Implementation	\$73,220.00
SWP Sub Contract:	\$73,220.00

Invoicing To Date:
\$25,181.70